

UNIVERSITY OF ARKANSAS  
GRADUATE SCHOOL  
GRADUATE FACULTY APPLICATION

Group: \_\_\_\_\_  
for office use only

(Please type or print. **Submit vitae or resume with application.**)

1. Name: \_\_\_\_\_  
(Last) (First) (MI)

Date of Birth (mm/dd/yyyy): \_\_\_\_\_ Identification Number (University ID or SSN): \_\_\_\_\_

Email: \_\_\_\_\_

2. Department of Appointment: \_\_\_\_\_ \*If employed by any entity other than the University of Arkansas, Fayetteville you must hold adjunct faculty status before submitting this application (See Academic Policy 1405.19B).

3. Present academic title or administrative position at UAF (**REQUIRED**): \_\_\_\_\_  
Emeritus? Yes \_\_\_\_\_ No \_\_\_\_\_

4. Highest earned degree, including institution conferring the degree and date \_\_\_\_\_

5. If not included on your vitae, and you are requesting Group I or II status, describe your experience in directing master's theses and doctoral dissertations, including the number of committees you have chaired \_\_\_\_\_

6. Teaching experience (give school, dates, and advanced and graduate subjects taught) \_\_\_\_\_

7. Comments of Department Chair/Head. Explain (a) duties this person will perform as a graduate faculty member; (b) why you believe this person is qualified for the graduate faculty status sought; (c) which semester this person will begin teaching. (**REQUIRED**) \_\_\_\_\_

Recommended for Approval in:  
Group I: \_\_\_\_\_ Group I-Temp: \_\_\_\_\_ Group II: \_\_\_\_\_ Group II-Temp: \_\_\_\_\_ Group III: \_\_\_\_\_ Group III-Temp: \_\_\_\_\_

\_\_\_\_\_  
Department Head or Chair (please print)  
(Additional signatures required, next page)

\_\_\_\_\_  
Department Head or Chair (signature)

\_\_\_\_\_  
Date

Graduate faculty status is conferred by the University of Arkansas through the Graduate Council. By accepting graduate faculty status, a faculty member must minimally agree to the following:

- A. If I choose to direct student research or serve on an advisory/thesis/dissertation committee,
  - I will immediately make myself aware of the expectations for that role within my program or the student’s program (e.g. forms to be signed; milestones to be achieved; expected duties);
  - I agree to be available to the student, as consistent with my schedule, to provide expert advice, provide up-to-date information about the subject matter, and to act as a source of referral for the literature;
  - I agree to read, edit, comment upon and return drafts of a thesis or dissertation in a timely manner prior to the final defense; and to participate in timely communication with the students I advise;
  - I agree to participate in the candidacy exams (written and/or oral) and final defense as deemed normal by the student’s program.
  - I will ensure that my students have met all applicable compliance committee requirements (e.g. IRB, IACUC, Biosafety) before beginning their research.
  
- B. If I teach a graduate-level class, I agree to develop lectures, laboratories and demonstrations that are inclusive of the most recently available published information in the area. I also agree to set up the expectations and requirements for the graduate-level class at a level consistent with the most up-to-date information available and consistent with best practices in my field.

I agree to the above conditions, and understand that if I consistently violate the expectations for graduate faculty status, such status may be revoked by the Graduate Dean.

\_\_\_\_\_ Date  
Applicant’s Signature

- 8. Please route through Graduate Council representative for his/her information and signature.  
(Graduate Council representative may be found at <http://www.uark.edu/grad/> under the Graduate Council section.)

\_\_\_\_\_  
Graduate Council Representative

**For Office Use Only:**

Action:

New Graduate Faculty Status: \_\_\_\_\_  
Group Date Signature, Dean, Graduate School

Upgrade from \_\_\_\_\_ to \_\_\_\_\_  
Group Group Date Signature, Dean, Graduate School

Reactivation or renewal of status: \_\_\_\_\_  
Group Date Signature, Dean, Graduate School